

JD Photo Imaging

Digital Underclass Services

To receive digital underclass services your student data base must be maintained at JD Photo Imaging.

Attach this sheet to your underclass invoice.

Scan & Save for future use: _____original day _____retake day

I.D. Cards

Card Color _____ Logo _____

Barcode type: _____ none _____ Student number _____ add special

Sort by _____

Student Directories

wait for retakes? _____ include staff? _____

Barcode type: _____ none _____ Student number _____ add special

Sort by : _____ Number of copies: _____

CD Roms

wait for retakes? _____ Include staff? _____

EZ-View _____ yearbook _____ both _____

Number of copies _____

Digital Composites

wait for retakes? _____ Send proof for o.k.? _____

Please include a digital composite work order form.

JD Photo Imaging

Underclass Group/Composite Work Order Form

Studio Name _____	Date Sent _____	Date Rcvd _____	Est. Date Due _____
School Name _____	# Rolls _____	Film Size _____	5x7 _____ 8x10 _____

Include on all Composites:

Teacher Photo Teacher Name

Principal Photo Staff Composites

Principal Name _____

Composite Title (exactly as it is to appear)

Group #	Grade	Teacher	# of Subjects	# 5x7's	# 8x10's	Total # To Print
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						
21						
22						
23						
24						
25						
				TOTAL of All		